

## Academic Policies and Procedures Review Schedule

The following policies and procedures are maintained by the Office of Academic Affairs and reviewed by the Faculty Council. Please note: review of University policies are conducted by the Office of Legal Affairs, and review of Academic Affairs procedures are conducted by the Office of Academic Affairs.

### Policy Review Schedule: By title

Policy Name	Review
Academic Advising	2012-2013, 2019-2020, 2026-2027
Academic Appeal and Grievance	2021-2022, 2028-2029
Academic Calendar	2011-2012, 2016-2017, 2023-2024, 2030-2031
Academic Credit Hour	2014-2015, 2022-2023, 2029-2030
Academic Department/School: Establishment, Name Change, or Relocation	See Academic Affairs
Academic Distinctions	2015-2016, 2019-2020, 2020-2021, 2021-2022, 2028-2029
Academic Load and Time Status for All Graduate Students	2019-2020, 2021-2022, 2028-2029
Academic Proficiency and Placement	See Academic Affairs
Academic Records and Transcripts	2014-2015, 2017-2018, 2025-2026
Academic Standing [Undergraduate]	2015-2016, 2021-2022, 2028-2029
Academic Standing [Graduate]	2021-2022, 2028-2029
Academic Support Review	See Academic Affairs
Access and Use of Academic Analytics Data	See Academic Affairs
Admission to the University	See Legal Affairs
Baccalaureate Degree Progression	2014-2015, 2017-2018, 2019-2020, 2020-2021, 2027-2028
Baccalaureate Degree Requirements	2015-2016, 2018-2019, 2025-2026
Bilateral Articulation Agreements: Establishment and Review	See Academic Affairs
Catalogs	See Academic Affairs
Chancellor's Professor Designation	2014-2015, 2021-2022, 2028-2029
CIP Code Revision	See Academic Affairs
Class Scheduling Guidelines and Classroom Utilization	See Academic Affairs
Code of Student Academic Integrity	See Legal Affairs
Code of Student Responsibility	See Legal Affairs

College Name Change	See Academic Affairs
Commencement and New Student Convocation Faculty Attendance	2012-2013, 2020-2021, 2027-2028
Continuous Registration and Leave of Absence	2021-2022, 2028-2029
Course, Curriculum, and Catalog Review	See Academic Affairs
Course Attendance and Participation	2015-2016, 2019-2020, 2021-2022, 2028-2029
Course Numbering and Status	2013-2014, 2020-2021, 2021-2022, 2022-2023, 2023-2024, 2030-2031
Death of a Student	See Legal Affairs
Declaring Undergraduate Majors and Minors	2014-2015, 2020-2021, 2027-2028
Definition of Undergraduate Majors, Minors, Concentrations, and Certificates	2012-2013, 2018-2019, 2025-2026
Degree Programs: Part I: Request for Preliminary Authorization	See Academic Affairs
Degree Programs: Part II: Request to Establish	See Academic Affairs
Degree Name or Type Revision	See Academic Affairs
Degree Program Delivery Method Revision	See Academic Affairs
Graduate Certificate: Establishment	See Graduate School
Master's Degree Requirements	2021-2022, 2028-2029
DBA Degree Requirements	2021-2022, 2028-2029
Edd Degree Requirements	2021-2022, 2028-2029
DNP Degree Requirements	2021-2022, 2028-2029
PhD Degree Requirements	2021-2022, 2028-2029
Graduate Certificate Degree Requirements	2021-2022, 2028-2029
Disciplinary Suspension	See Student Affairs
European Credit Transfer System (ECTS) Equivalency	See Academic Affairs
Evaluation of Academic Administrators	See Academic Affairs
Evaluation of Distance Education and Online Offerings	See Academic Affairs
External Dual Degree and Joint Degree Establishment	See Academic Affairs
Faculty Fulbright	See Academic Affairs
Faculty Illness	See Academic Affairs
Faculty Roles and Responsibilities	See Academic Affairs
Faculty Workload*	See Academic Affairs
Family Education Rights and Privacy Act (FERPA) Notification	2011-2012, 2017-2018, 2020-2021, 2027-2028
Final Course Grades: Policy and Procedures for Student Appeals of Final Course Grades	See Legal Affairs

Final Examinations: Policy and Procedure	See Legal Affairs
Flexible Work	See Academic Affairs
General Education Program	2014-2015, 2017-2018, 2022-2023, 2029-2030
Grading [Undergraduate]	2015-2016, 2018-2019, 2021-2022, 2028-2029
Grading [Graduate]	2021-2022, 2028-2029
Graduate Certificate Establishment	See Graduate School
Graduate Student Parental Leave	2019-2020, 2026-2027
Graduation	2011-2012, 2016-2017, 2019-2020, 2026-2027
Honors Programs	2015-2016, 2017-2018, 2021-2022, 2028-2029
Immunization Policy Reinstatements	See Office of the Registrar
Independent Study	See Academic Affairs
Name Changes: To a College; To a Department; To a Degree	See Academic Affairs
One-Time Course Approvals	See Academic Affairs
Open Access Policy	See J. Murrey Atkins Library
Posthumous Degrees and Degrees in Memoriam: Policy and Procedure	2014-2015, 2018-2019, 2025-2026
Priority Registration (Entrance to the Registration Process)	2011-2012, 2016-2017, 2023-2024, 2030-2031
Procedures for Resolving Faculty Grievances (arising under Section 607(3) of The Code of The University of North Carolina)	See Legal Affairs
Readmission of Former Students	2014-2015, 2018-2019, 2025-2026
Reassignment of Duties	See Academic Affairs
Registration [Undergraduate]	2015-2016, 2016-2017, 2019-2020, 2021-2022, 2028-2029
Registration [Graduate]	2021-2022, 2028-2029
Religious Accommodation for Students	See Legal Affairs
Residence Status for Tuition Purposes	See Academic Affairs
Reverse Transfer	See Academic Affairs
Schedule Interruption Guidelines	See Academic Affairs
School/Department: Establishment, Name Changes, or Relocation	See Academic Affairs
Second Degrees [Graduate]	2018-2019, 2025-2026
Special Faculty Appointments	See Academic Affairs
Student Complaint Resolution Log	See Academic Affairs
Student Concerns about Courses and/or Faculty	2022-2023, 2029-2030
Student Evaluations	2013-2014, 2024-2025

Student Grievance Procedures	See Legal Affairs
Student Involuntary Protective Withdrawal	See Legal Affairs
Substantive Change Compliance	See Legal Affairs
Syllabus: Suggested Standard Syllabus Policies	See Legal Affairs
Teaching Effectiveness	2031-2032
Tenured Faculty Performance Review	See Academic Affairs
Termination of Enrollment	2013-2014, 2016-2017, 2023-2024, 2030-2031
Textbook and Educational Material Adoption (Textbooks and Instructional Materials)	See Legal Affairs
Transfer Credit and Advanced Academic Standing	2013-2014, 2016-2017, 2019-2020, 2026-2027
Transfer Credit and Credit by Examination	2021-2022, 2028-2029
University Continuing Education Activities	See Legal Affairs
University Marshal	2012-2013, 2020-2021, 2027-2028
Vacant Faculty Positions, Lapse Salary, & Return of Faculty Positions to Colleges	See Academic Affairs
Withdrawal	2015-2016, 2019-2020, 2026-2027

\*[Faculty Workload Policy requires review every 5 years](#)

#### **Faculty Council Policy Review Schedule: By year of review**

<b>2024-2025</b>
Student Evaluations
<b>2025-2026</b>
Definition of Undergraduate Majors, Minors, Concentrations and Certificates
Academic Records and Transcripts
Baccalaureate Degree Requirements
Readmission of Former Students
Second Degrees [Graduate]
Posthumous Degrees and Degrees in Memoriam
<b>2026-2027</b>
Academic Advising
Graduate Student Parental Leave
Graduation: Undergraduate
Transfer Credit and Advanced Academic Standing
Withdrawal
<b>2027-2028</b>
Commencement and New Student Convocation Faculty Attendance
Declaring Undergraduate Majors and Minors
University Marshal
Baccalaureate Degree Progression

Family Education Rights and Privacy Act (FERPA) Notification
<b>2028-2029</b>
Academic Appeal and Grievance
Academic Distinctions
Academic Load and Time Status for All Graduate Students
Academic Standing [Undergraduate]
Academic Standing [Graduate]
Chancellor's Professor Designation
Continuous Registration and Leave of Absence
Course Attendance and Participation
Master's Degree Requirements
DBA Degree Requirements
EdD Degree Requirements
DNP Degree Requirements
PhD Degree Requirements
Graduate Certificate Degree Requirements
Disciplinary Suspension
Grading [Undergraduate]
Grading [Graduate]
Honors Programs
Immunization Policy Reinstatements
Registration [Undergraduate]
Registration [Graduate]
Transfer Credit and Credit by Examination
<b>2029-2030</b>
Academic Credit Hour
Course Numbering and Status
Student Concerns about Courses and/or Faculty
General Education Program
<b>2030-2031</b>
Academic Calendar
Course Numbering and Status
Priority Registration (Entrance to the Registration Process)
Termination of Enrollment
<b>2031-2032</b>
Teaching Effectiveness