



News Digest

July 3, 2017

IN THIS ISSUE

- Academic Plans of Study Broken Links
- Transfer Center in Office of Undergraduate Education
- Institutional Membership in Hispanic Association
- Textbook Adoption Deadlines
- ITS Computer Upgrades
- Microsoft Access and Excel Training - One-day Classes
- Summer Camps on Campus -- Spots Still Remaining

Academic Plan of Study - Broken Links

ATTENTION Academic Departments: There are numerous broken links to Academic Plans of Study (APS) on departmental websites. Links should NOT be created to link directly to a PDF document. Each time an APS document is updated, its PDF file name is updated; this causes links to the old file name to become invalid. Please have your departmental webpage link only to the [Academics "Undergraduate Majors" webpage](#) or to one of the alphabetical anchors within the webpage (listed and linked below). For Academic Plans of Study instructions, click [here](#). You may direct questions to the [Faculty Governance Assistant](#).

- [Majors -- A-B](#)
- [Majors -- C-E](#)
- [Majors -- F-L](#)
- [Majors -- M](#)
- [Majors -- N-Z](#)

Transfer Center Open

[The Transfer Center](#), a new unit of the Office of Undergraduate Education, is now open. Mr. Howard Simms is the Director. The Transfer Center team will provide primary advising to all UCOL transfer students and secondary advising for all other transfer students, working in close partnership with the advising team in the University Advising Center. They will also advocate for transfer students and transfer-friendly processes and build partnerships with our community college partners. The Transfer Center is located in Colvard; please direct students to the main kiosk.

Institutional Membership in Hispanic Association

The University recently joined the Hispanic Association of Colleges & Universities (HACU) through an institutional membership. HACU represents more than 470 colleges and universities committed to Hispanic higher education success in the United States, Puerto Rico, Latin America, and Spain. Thousands of young Hispanics benefit from HACU with internships, scholarships, college retention and advancement programs, precollegiate support, and career development opportunities and programs. Benefits of our institutional membership include:

- Government relations: advocacy for Hispanic students before U.S. Congress
- Conference and events: platforms for advocacy, information, collaboration, networking and recognition

- Student services: paid internships, scholarships, travel award program, student track program and scholarships to annual conference
- Publications: *The Voice of Hispanic Higher Education* magazine, membership directory, HACU annual report
- Advertising: discounted rates in *The Voice* magazine, online job postings, postings in conference programs
- Webinars: up-to-date best practices on improvement of higher education for Hispanic students

For information on our institutional membership with HACU, contact the [Office of Academic Affairs](#).

Textbook Adoption Deadlines

As you are planning for the upcoming academic year, please keep the textbook adoption deadlines in mind. Although faculty may choose to submit their selections of materials to off-campus vendors, pursuant to [University Policy 204, Textbooks and Instructional Materials](#), they are required to provide the information regarding their course materials to the campus bookstore. The established deadlines (“adoption deadlines”) for providing course material info to the campus bookstore are:

- Fall, Summer I, and Summer II Adoptions: March 15
- Spring Adoptions: October 15

ITS Computer Upgrades

Windows and Mac Upgrades for Academic Affairs (July 7 & 15)

The latest computer operating system upgrades will begin for Academic Affairs on the following dates:

Friday, July 7 (starting at 5 p.m.)

- All Colleges, except for the ones below.

Exceptions:

- (1) Windows or Mac computers in College of Engineering;
- (2) Macs only in College of Arts + Architecture and College of Computing and Informatics

Saturday, July 15 (starting at 1 a.m.)

- Academic Affairs administrative areas

These upgrades are available to computers on the University network (either physically here or connecting through the VPN).

If you're in these participating groups, you still have the option to perform the upgrade yourself, at your convenience, until your scheduled upgrade date. Here's the [original announcement](#) with full instructions and details. As a reminder, upgrades are performed to improve your computer's performance and security.

VPN Upgrade (Wednesday, July 5)

The VPN will be upgraded Wednesday morning, July 5, from 7:00 a.m. to 7:30 a.m. The first time customers login after the upgrade, they may see an upgrade message but can then continue their usual login process.

Microsoft Access and Excel Training

Do you (and your staff) know all the features in Microsoft Access and Microsoft Excel? Would you like to attend one of the upcoming [one-day classes on campus](#)? Past participants have given high praise for the training classes:

“I like the instructor’s delivery of the material. It was easy to figure out how I could use the skills and techniques to improve my daily workflow.”

"The class is enjoyable and I learned much more than I expected to. I thank the instructor for her energy and enthusiasm. I would strongly recommend this class to others."

Upcoming classes:

- Basic Access - Tuesday, August 1
- Intermediate Excel - Thursday, August 3
- Advanced Excel - Tuesday, September 19

For more information, please contact Heidi Hodges at hmhodges@uncc.edu or 704-687-8746.

Summer Camps on Campus

Camps on Campus

574 happy campers have already participated in [Camps on Campus](#) through UNC Charlotte Extended Academic Programs this summer. An important part of summer outreach programming for nearly 15 years, [Camps on Campus](#) at UNC Charlotte strives to offer a safe, fun, hands-on and educational summer enrichment program for rising grades 1-12. 89% of available camper spots have already filled this summer, but there are still a few open spots in the following camps. Register your child [online](#) or call 704-687-8900.

- Week of July 10 - 14
 - [Minecraft 101](#) (rising grades 4-5)
 - [Transportation Engineering](#) (rising grades 9-12)
- Week of July 17 - 21
 - [ASL Academy: Learn to Sign!](#) (rising grades 5-8)
- Week of July 24 - 28
 - [Jedi LEGO Engineering](#) (rising grades 1-2)
 - [Jedi LEGO Engineering](#) (rising grades 3-6)
 - [Minecraft 101](#) (rising grades 4-5)
- Week of July 31 - August 4
 - [Fire Science, Engineering, and Emergency Services](#) (rising grades 8-12)

Young Writer's Camp

The UNC Charlotte Writing Project is pleased to present the Young Writer's Camp, July 10-14 and July 17-21, 2017, at UNC Charlotte. Children attending this camp will have the opportunity to grow as writers. They will explore how young people can use their voices to make a difference; participants will use their writing skills the same way historians, journalists, philosophers, and lawyers do in a variety of different contexts. More information and registration is available at <http://oeo.uncc.edu/wc>.

Upcoming Events

- July 13 [International Coffee Hour](#)
- July 20 [Opening Reception: TJ Reddy, Everything is Everything](#)
- Aug 17 [University Convocation](#)
- Aug 21 [New Student Convocation](#)
- Sep 29-30 [North Carolina Honors Association \(NCHA\) Conference](#)
- Oct 14 [42nd Annual International Festival](#)

*The OAA News Digest is distributed each Monday to Academic Affairs Faculty and Staff.
Deadline for submission is 11:00 a.m. every Friday.*