Reminder: Undergraduate students are still limited up to two (2) courses (maximum of 8 hours) for grade replacement.

WHAT IS CHANGING?

Beginning Fall 2021, undergraduate students will have eligible repeated courses automatically selected for grade replacement. Students can either cancel or change the course which is selected until the withdrawal deadline.

HOW DO YOU GET THERE?

Log in to my.uncc.edu and click the Banner Self Service icon under quick links. Click on the Student Services/Student Accounts tab > Student Records > **Grade Replacement - Starting Fall 2021**

STUDENT INSTRUCTIONS (See Example on pg. 2)

1. Review the information displayed.

2. Click on either the "Cancel" or "Request" buttons next to the course(s).

3. Check a box to confirm selection (a lecture-lab combination requires an additional confirmation for the lab).

4. Click the Submit button.

5. Status will update to "Pending Processing" (or "Pending Review" for topics courses) until a final grade is received.

6. Students can modify their selection at any time before the deadline by following the same steps.

AUTOMATIC SELECTION CRITERIA:

Grade Replacement will automatically be applied for the first two courses repeated where the previous grade earned was a C or below including the additional criteria below:

- Earliest registration, then
- Highest credit hours, then
- Lowest prior grades, then
- Alpha by subject, then
- Highest course number

Note: If a student repeats a course with a lab, the lecture-lab combination counts as one grade replacement.
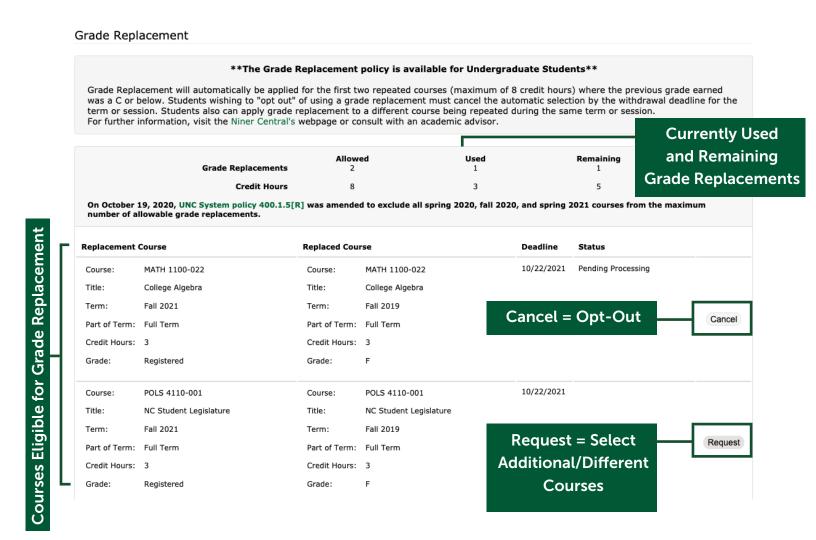
Topics courses must have the same title as the original topics course to be eligible for grade replacement.

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EXAMPLE | STUDENT VIEW IN BANNER SELF SERVICE

Grade Replacement

The Grade Replacement policy is available for Undergraduate Students

Grade Replacement will automatically be applied for the first two repeated courses (maximum of 8 credit hours) where the previous grade earned was a C or below. Students wishing to "opt out" of using a grade replacement must cancel the automatic selection by the withdrawal deadline for the term or session. Students also can apply grade replacement to a different course being repeated during the same term or session. For further information, visit the Niner Central's webpage or consult with an academic advisor.

	Allowed	Used	Remaining
Grade Replacements	2	1	1
Credit Hours	8	3	5

> **Currently Used and Remaining Grade Replacements**

On October 19, 2020, UNC System policy 400.1.5[R] was amended to exclude all spring 2020, fall 2020, and spring 2021 courses from the maximum number of allowable grade replacements.

Courses Eligible for Grade Replacement

Replacement Course		Replaced Course		Deadline	Status
Course:	MATH 1100-022	Course:	MATH 1100-022	10/22/2021	Pending Processing
Title:	College Algebra	Title:	College Algebra		
Term:	Fall 2021	Term:	Fall 2019		
Part of Term:	Full Term	Part of Term:	Full Term		
Credit Hours:	3	Credit Hours:	3		
Grade:	Registered	Grade:	F		

Cancel = Opt-Out → [Cancel]

Course:	POLS 4110-001	Course:	POLS 4110-001	10/22/2021	
Title:	NC Student Legislature	Title:	NC Student Legislature		
Term:	Fall 2021	Term:	Fall 2019		
Part of Term:	Full Term	Part of Term:	Full Term		
Credit Hours:	3	Credit Hours:	3		
Grade:	Registered	Grade:	F		

Request = Select Additional/Different Courses → [Request]

QUESTIONS?

Visit the Niner Central website at **ninercentral.uncc.edu/grade-replacement** for more information on what's changing for the Fall 2021 Grade Replacement policy.

Faculty, staff, and students can email questions to **gradereplacement@uncc.edu**